



Fire Emergency Plan

If you discover a fire you must:

- Raise the alarm by telling a member of P&S Marine or ringing the fire bell outside the main office.
- Evacuate the boat or building immediately via the nearest safe exit. If the boat is out of the water take care descending.
- If possible close all doors and windows but only if it safe to do so
- Do not stop to collect personal possessions.
- Report to the assembly point (opposite the fire bell on the other side of the yard indicated by a green assembly point sign).
- Call the fire brigade.
- Liaise with the fire brigade and inform them where the fire is and what materials are involved.
- Do not return to the boat or building until told safe to do so
- Do not use the boatyard fire extinguishers.
- Only tackle a fire if you have the correct training and it is safe to do so
- Never put yourself at risk.

If you hear the fire bell you must:

- Evacuate the boat or building immediately via the nearest safe exit. If the boat is out of the water take care descending.
- If possible close all doors and windows but only if it safe to do so.
- Do not stop to collect personal possessions.
- Report to the assembly point (opposite the fire bell on the other side of the yard indicated by a green assembly point sign).
- Call the fire brigade.
- Liaise with the fire brigade and inform them where the fire is and what materials are involved.
- Do not return to the boat or building until told safe to do so.
- Do not use the boatyard fire extinguishers.
- Only tackle a fire if you have the correct training and it is safe to do so
- Never put yourself at risk.

Fire Safety Measures **(end of day checks & good safety practices)**

- Ensure all exits are operational and corridors remain free from obstructions.
 - Ensure all doorways and corridors remain clear of combustible/flammable materials.
 - Ensure all combustible and flammable items are kept away from ignition sources.
 - Ensure all gas bottles are stored in the cage provided (round the back of the main office).
 - Ensure all gas systems are shut off and isolated.
 - Do not smoke or use naked flames (candles etc.) around combustible/flammable materials or in shared areas.
 - Keep waste materials to a minimum. Do not store waste materials under boats or close to buildings. Place empty paint tins in the waste metal bins provided (outside main office) with their lids on.
 - Report any paint spillages to a member of P&S Marine.
 - Report any fire risks or near incidents to a member of P&S Marine.
 - Ensure all electrical equipment, cable and wiring is in safe working order.
 - Be vigilant of any unknown persons near or within the boatyard and report any suspicious activity to a member of P&S Marine.
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If there are any problems regarding any of the above points which can not be rectified immediately they must be reported on either Tom Pattle or Ralph Kitts.

Tom and Ralph are the nominated fire wardens for the boatyard and have undergone fire awareness and extinguisher training. They are the only people who are allowed to operate the boatyard fire extinguishers. Any questions or concerns regarding fire safety should be brought to their attention immediately.